



Name of meeting: Standards Committee

Date: 5th September 2018

Title of report: Training update

Purpose of report

To brief the standards committee on arrangements being made for Councillor training.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	not applicable
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	no
The Decision - Is it eligible for call in by Scrutiny?	no
Date signed off by <u>Strategic Director</u> & name Is it also signed off by the Service Director for Finance IT and Transactional Services? Is it also signed off by the Service Director for Legal Governance and Commissioning Support?	Yes
Cabinet member portfolio	

Electoral wards affected: All

Ward councillors consulted: None

Public or private: Public

1. Summary

- 1.1 This report follows on from the agenda item on Councillor training that was before the Standards Committee on the 7th of March 2018.
- 1.2 This report will look at the options available for councillor training, both online and taught courses.
- 1.3 It will also look at timescales for provision of the training.

2. Information required to take a decision

2.1 Code of Conduct and Standards Process

- 2.1.1 On line training for members has been produced and is currently being tested.
- 2.1.2 Once it is approved, it will be placed onto 'MiPod' as an on-line training resource for the use of members.
- 2.1.3 It will be available via 'MiPod' to staff as well as to elected members.
- 2.1.4 The anticipated launch date will be October 2018.

2.2 Advanced Charing Skills Training

- 2.2.1 A number of options have been considered, including working with other West Yorkshire Councils.
- 2.2.2 Following that research Councillor Support and Development will be running a course in the autumn and will be contacting members to gauge the level of interest.

3. Implications for the Council

3.1 Early Intervention and Prevention (EIP)

N/A

3.2 Economic Resilience (ER)

N/A

3.3 Improving Outcomes for Children

N/A

3.4 Reducing demand of services

N/A

3.5 Other (eg Legal/Financial or Human Resources)

4. Consultees and their opinions

4.1 N/A

5. Next steps

5.1 Once the online Code of Conduct and Standards Process training is approved, it will be placed on 'MiPod' and members will then be advised that it is available and will be encouraged to view it.

5.2 Councillor Support and Development will make the necessary arrangements for the Advanced Chairing skills training to be provided.

5.3 The Committee is asked to assist in identifying any areas where there may be a need for additional member training. Possible areas may include more training on appropriate social media use and, in particular, offences arising from social media use, as well as issues around behaviour, and the Council Procedure Rules.

6. Officer recommendations and reasons

6.1 It is recommended that the report is noted.

6.2 It is recommended that the Group Business Managers be asked to assist in the identification of members that would benefit from undertaking the Advanced Chairing Skills training.

6.3 It is recommended that the committee assist in identifying additional training needs for members.

7. Cabinet portfolio holder's recommendations

N/A

8. Contact officer

David Stickley
Senior Legal Officer
01484 221000
david.stickley@kirklees.gov.uk

9. Background Papers and History of Decisions

9.1 N/A

10. Service Director responsible

Julie Muscroft
Service Director – Legal, Governance and Commissioning
01484 221000
julie.muscroft@kirklees.gov.uk